QA course graduate from the leading software testing center, possessing high technical aptitude and excellent interpersonal skills. Capable of finding creative solutions to interpersonal challenges and adept at handling multiple tasks under pressure. Highly motivated to learn and grow in my first role in the software testing field.

**Courses and Certifications:**

**2024 - Quality Assurance (QA) - "The Leading Center for Software Testing" - Kobi Yonasi.**

Exposure to various testing methodologies such as Agile, V-model, and Waterfall**.-**

**-**Skilled in Functional, GUI, Compatibility, Accessibility, Usability, User, and Permissions testing.**Top of FormBottom of Form**

**-**Analysis of specification documents, construction of test topic trees, and writing of Test Plan (STP) documents.

Creation of Test Design (STD) documents - test scenarios using TestRail system**.-**

**-**Familiarity with various testing techniques: Exploratory testing, decision tables, flowcharts.

Bug management and reporting in JIRA and writing Test Summary Reports (STR).**-**

SQL query writing (up to Join level**).-**

In-depth knowledge of HTML, CSS, and GitHub. Site link: Personal Profile [- **Hofit Wizman**](https://hofitsh28.github.io/HofitWizman-Software-tester/)**-**

Familiarity with API testing and Postman**.-**

Experience in testing WEB and MOBILE projects**.-**

Professional Experience:

2017-2022 - Administrative Manager, "The Academic College at Wingate".

- Managed course and seminar budgets, ensuring financial and enrollment targets were met.

-Provided support to undergraduate applicants from initial inquiry through pre-academic program completion.

-Responsible for managing calendars of senior lecturers and the director of the Center for Sports Medicine and Methodology.-

2014-2017 - Medical Secretary - "Care Laser".

Managed clinic operations, including appointment scheduling, billing, and receipt generation.-

Solely responsible for creating weekly staff schedules.-

Worked closely with clinic doctors during eye surgeries.-

-Operated in a computerized environment and assisted in training new secretaries.

2010-2013 - Technical Support Representative - Leading telecommunications companies

Provided technical phone support to company customers.-

Resolved various issues: network problems, endpoint equipment issues, permission problems.-

Met service, sales, and professional response targets for customers.-

Military Service:

2007-2009 - Quality Control and Inventory Manager - Central Medical Equipment Facility - Tel Hashomer. Discharged as Corporal

Additional Systems:

Zoom, Any Desk, TeamViewer, Office Suite (Excel, PowerPoint, Word)

Languages:

Hebrew: Native | English: Good proficiency